



Initiative Régionale
Amérique Latine et les Caraïbes
Sans Travail des Enfants



Iniciativa Regional
América Latina e Caribe
Livres de Trabalho Infantil



Regional Initiative
Latin America and the Caribbean
Free of Child Labour



Iniciativa Regional
América Latina y el Caribe
Libre de Trabajo Infantil

Main responsibilities and tasks for the Focal Points of the Regional Initiative Latin America and the Caribbean free of Child Labour

Brasilia, September 2014

1. Who are Focal Points of the Regional Initiative?

The Network of Focal Points (NFP) is the tripartite executive management authority, whose main responsibility is to implement the Regional Initiative.

The Focal Points are the link with the High-Level Meeting, the highest political level instance associated to the Regional Meeting of the Americas of the ILO and to the responsible instances for politics, programmes, projects and related services following the objective to prevent and eliminate child labour in the Regional Initiative member countries.

Focal Points coordinate and participate in discussions and decision-making on operational matters related to the prevention and elimination of child labour in their countries or organizations.

Focal points keep a continuous communication and coordination flow within the Network of the Regional Initiative in order to ensure compliance with the work plan, as well as the progress to the established goals.

The Focal Points who are government representatives, appointed by the Labour Ministers, have the right to voice and vote in the decision-making of the Regional Initiative.

The Focal Points who are regional representatives for employers and workers, appointed by the corresponding organizations have the right to voice in the decision-making of the Regional Initiative

The Focal Points who are regional representatives for employers and workers have the right to voice and vote in the national coordination instances on child labour policies, according to their functioning in each country.

2. Profile of Focal Points of the Regional Initiative

- ✓ A representative of the Government or a representative of trade unions or employers' organizations who has knowledge about the problem of child and adolescent labour and its impact on families, communities and the country.
- ✓ A representative of the Government or a representative of trade unions or employers' organizations who has a motivation to work together with others seeking to develop policies to prevent and eradicate child labour and protect permitted adolescent work in Latin America and the Caribbean.
- ✓ A representative of the Government or a representative of trade unions or employers' organizations who has had direct involvement in implementing policies, programmes, projects and/or services to prevent and eradicate child labour and to protect permitted adolescent work.

3. General responsibilities of the Focal Points

- ✓ Provide to the Technical Secretariat their name and contact details as well as those of an alternate person who can be contacted in their organisation.
- ✓ Represent their country or organization in the meetings of the Focal Points Network.
- ✓ Participate actively in the meetings of the Focal Points Network, both virtual and in-person, as well as in the consultation processes as agreed on this matter.
- ✓ Provide technical inputs for the development of strategies, programmes, plans, documents, reports, proposals for action, projects, etc.

4. Specific responsibilities of the Focal Points

- ✓ Provide strategic direction to the Regional Initiative through the following actions:
 - Advocacy in the national, sub regional, regional and global panorama, in order to assure the implementation of the Regional Initiative.
 - Design, review and approval of programmes, plans and budgets of the Regional Initiative.
 - Review and approve the modification proposals on guiding documents of the Regional Initiative in order to assure the adequate functioning of it.
- ✓ Carry on the monitoring, follow-up and evaluation of the plans and programmes of the Regional Initiative, as well as its' budget implementation.
- ✓ Provide the Technical Secretariat with technical inputs for the development of strategies, programmes, plans, documents, reports, proposals for action, projects, etc.
- ✓ Detect and follow-up opportunities for the mobilization of public and private resources that are likely to support the implementation of the Regional Initiative.
- ✓ Maintain a fluid communication with the Technical Secretariat in order to implement all the components of the plans and programmes of the Regional Initiative.

- ✓ Articulate the regional, national and institutional levels of the Regional Initiative, disseminating information, socializing the agreements taken and maintaining a flow of coordination and feed-back among the implied actors.
- ✓ Participate actively in the four annual meetings, 3 of them virtual and one in-person, as to provide a follow-up on the implementation of the Regional Initiative.
- ✓ Carry out advocacy with decision-makers on a national level to make sure the objectives and actions of the Regional Initiative are prioritised in integration instances and forums on international politics.